

SUMMARY

Ms. Curtis has more than 15 years of progressive experience in the environmental and engineering fields, specializing in Environmental Site Assessments, remedial investigations, feasibility studies, conceptual design, and subcontractor management for a variety of hazardous waste/industrial sites.

While working for Camp Dresser and McKee Inc., she managed multiple hazardous waste projects for various Superfund sites under the EPA TES III and ARCS contracts. She also oversaw similar projects under the Massachusetts Contingency Plan (MCP) program and c.21E and New Jersey's ECRA program. All of these projects entailed characterizing the nature and extent of contamination, developing remedial alternatives and specifications, and implementing cleanup plans. Ms. Curtis is knowledgeable about the associated permitting, public involvement, and sampling protocols required for hazardous materials handling.

Ms. Curtis is Founder and Managing Principal of *Cooperstown Environmental LLC*, a consulting firm providing environmental and engineering services to commercial/industrial, institutional, and local, state, and federal government clients, which is certified by the State Office of Minority and Women Business Assistance (SOMWBA) as a Women Business Enterprise, or WBE. In this capacity, she manages the overall business operations of the firm.

EXPERIENCE HISTORY

Cooperstown Environmental LLC (2004 – present)
Andover, Massachusetts
Founder and Managing Principal

Curtis Woodlands LLC (1994 – present)
Cooperstown, New York
Vice President

Camp Dresser & McKee Inc. (1985 - 1995)
Cambridge, Massachusetts
Professional Engineer & Project Manager

EDUCATION

University of Vermont, B.S. - Civil Engineering
Tufts University, M.S. - Hazardous Materials Management

REPRESENTATIVE EXPERIENCE

EPA Superfund Program. Ms. Curtis was the project manager for a fast-tracked, \$1.4 million Remedial Investigation/Feasibility Study (RI/FS) at a Superfund site under the EPA Arcs contract. She managed the project budget and schedule, completed the scope of work, maintained client contact during development of all planning documents, coordinated field investigations, and oversaw all subcontractors.

Susan D. Curtis, M.S., Managing Principal

Ms. Curtis was also involved in numerous RI/FS projects for Region I EPA under the REM II contract. She generated reports, analyzed data, assessed clean-up alternatives, and implemented field-sampling programs.

Massachusetts MCP. As project manager, Ms. Curtis directed the 21E studies at a former municipal incinerator site. Phase I and II of the study, including a human health risk assessment and associated Public Involvement Plan (PIP) activities, were completed under an \$113,000 contract. Clean-up actions were completed and a new municipal DPW garage was built on the site.

As part of a comprehensive inventory by the Massachusetts Division of Capital Planning and Operations (DCPO) agency, she assisted with preliminary audits of properties owned by the state of Massachusetts. This project included the identification of USTs, known environmental issues, former land dumping practices, PCB containing equipment, on-site septic systems and storm drainage systems, as well as recommendations for further remedial activities.

New Jersey ECRA Program. For an operating glass factory, Ms. Curtis developed specifications for the removal of two aboveground fuel storage tanks, associated piping, and soil beneath the tanks to the groundwater table. She followed through with the bidding/award process, directed the fieldwork, collected post excavation samples and written closure reports. She arranged for the off-site disposal of excavated soil at an asphalt batching plant, and completed the necessary permitting.

Other. Under the Massachusetts Clean Lakes Program, Ms. Curtis assisted with diagnostic and feasibility studies for improving water quality of reservoirs and ponds. Traditional design experience includes assignments on water main design for the State of Rhode Island and the Town of Andover, MA.

REGISTRATIONS & CERTIFICATIONS

- Massachusetts Registered Professional Engineer (Environmental) #35850 (Lapsed)
- OSHA Hazardous Waste Training - Level C
- OSHA Supervisor Training